



## Parent Enrollment Checklist

### **Inquiry**

- Call or email Jamie Antilla at (903) 893-2127 or [jantilla@stmarys-sch.org](mailto:jantilla@stmarys-sch.org) to schedule a tour with the principal.
- Prepare questions to ask principal during visit about our child's Academic Excellence and Mission at St. Mary's School.
- Take tour of school.

### **Application**

- Complete application with \$25 fee. Please feel free to mail to 713 S. Travis St, Sherman, TX 75090, or drop off at the school office.
- Wait for acceptance letter.

### **Enrollment**

Acceptance letter will include this checklist. All is required to complete enrollment.

- Birth Certificate
- Parent ID
- Baptism Certificate (if Catholic)
- Physician's Record of Immunization
  - Record must be compliant with Texas Administrative Code: Title 25, Health Services 97.61-97.77
  - Record must be compliant with The Diocese of Dallas: No Conscientious Exemption waivers on the basis of religious beliefs are given.
- Fill out Home Language Survey/Ethnicity Form (sent with Acceptance letter)
- Pay \$225 Registration Fee
- Income Survey (sent with Acceptance letter)
- Handbook Acknowledgement (sent with Acceptance letter)

\*Once enrollment is complete other information requiring signatures will be sent electronically.